

**Starr Detroit Academy**  
19360 Harper Ave.  
Harper Woods, MI 48225  
Telephone: (313) 638-2730      Facsimile: (313) 638-2741  
Email Address: rsharpe@starracademy.org      Website: www.starracademy.org

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**REGULAR MEETING  
STARR DETROIT ACADEMY BOARD OF DIRECTORS**

**Date:** September 12, 2012  
**Time:** 6:00 – 8:00 pm  
**Location:** Starr Detroit Academy  
19360 Harper Ave  
Harper Woods, MI 48225

**MINUTES**

MEETING TYPE:       Regular       Special       Proposed       Approved

**I. Call To Order**

The meeting was called to order at 6:00 p.m.

**II. Roll Call**

Board Member Attendance:

James Hall, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Mable Jones, Vice-President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brewster Moore, Secretary	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Verlie Ruffin, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Jeremy Vidito, Dr. Linda Paramore, Larry Givens, Mikey Smith, Sarah Campbell, Ramon Griffin, Wayne Ramocan, Richard Beal, Orlando Castellon, and David Beaumont.

**III. Approval of Agenda** *(if items are added, they should be included under other business)*

Motion: Mable Jones

Support: James Hall

Ayes: 3      Nays: 0

**IV. Approval of August 6, 2012 minutes.**

Mable Jones wanted to ensure Tonnelle Bryant- Carter and Richard Beal's names were officially added to the previous meeting minutes as two potential school board members though they did not attend the meeting, their interest in the board was discussed. The minutes need to also reflect that Dr. Linda Paramore was in attendance to the 8/06/12 meeting.

Motion: Mable Jones

Support: Verlie Ruffin

**V. Administrator Report(s)** *(no sample attached; format may vary based on board's goals for school leader)*

**School Board President:**

- A brief note about Peter Webster's absence
- Reminder about the KaBOOM! project on Saturday.
- CMU's Back to School Celebration

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The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Rebekah Sharpe at (248) 470-0964 prior to the meeting.

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- Introduction of school based staff that is present at the meeting
- Introduction of Richard Beal: self introduction and interest in becoming part of the Starr Detroit Academy School Board

Motion was made to move Richard Beal forward in the process to become a board member.

Motion: Mable Jones  
Support: Verlie Ruffin

School Directors Report

- Enrollment Update: 505 students – 20 away from a balanced budget.
- There have been some cost overruns with start up
- Mikey Smith and Sarah Campbell, K-5 instructional coaches -- on why we use Common Core and NWEA testing update.
- Forrest Collins, Director of Finance and Operations -- brief update on Transportation and Food Service.
- School has completed 60% of Free and Reduced Lunch applications. Based on the current data the final demographics will be over 90% FRL.
- Ramon Griffin, Director of School Culture – brief update on school culture..
  - Mable Jones noted AAA has a program for supporting schools with bus monitors.
- Facilities Update: Taktix continuing to finalize building renovations.
- We have encountered many challenging issues: students that need education in alternative settings, special education modifications will be identified by the next meeting. School did not originally budget for this, but we will
- September 18, 2012 Ribbon Cutting Ceremony – 9:30 – 11:00 am
  - 3<sup>rd</sup> - 5<sup>th</sup> graders will be in attendance

**VI. Treasurer's Report**

*Treasurer defers to Forrest Collins, Director of Finance and Operations.*

- Board reviewed financial documents prepared by Plante Moran.
- Management company has prepared a balanced budget for 525 students, the new target for student enrollment. Plante Moran and the Management company will present that budget at the next board meeting.

Questions about staff professional development and how those costs will continue throughout the school year.

**VII. New Business: CMU has amended the Charter Agreement -- Approval of the amendment of the Charter Agreement**

Motion: Verlie Ruffin  
Support: Mable Jones  
Ayes: 3      Nays: 0

Motion: Adopt Amended School Calendar  
Motion: Mable Jones  
Support: Verlie Ruffin

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Ayes: 3    Nays: 0

Motion: To allow CMU to deposit funds into our Bank Account: We will supply CMU with the appropriate bank account information. For depository of funds for signature of President and Treasurer

Motion: Mable Jones

Support: Verlie Ruffin

Ayes: 3    Nays: 0

**VIII. Public Comment**

The board heard comment from David Beaumont in the form of an introduction, as he will now be our CMU liaison.

Orlando: CMU produces a monthly video that transmits all important dates and upcoming information directly from the center.

**IX. Other Business**

Policy Development has been completed. Will get copies of this information in 3 mediums, and go forward with implementing the developed policies.

**X. Adjournment**

Motion: Mable Jones

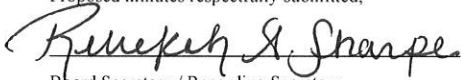
Support: Verlie Ruffin

Ayes: 3      Nays: 0

Meeting adjourned at 7:32pm.

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

  
Board Secretary / Recording Secretary

9/24/12  
Date

Approved by the Board of Directors on <Date of Meeting>.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

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