

**REGULAR MEETING
STARR DETROIT ACADEMY BOARD OF DIRECTORS**

Date: Wednesday, January 9, 2012
Time: 6:00 p.m. – 8:00 p.m.
Location: Starr Detroit Academy
19360 Harper Avenue
Harper Woods, MI 48225

MINUTES

MEETING TYPE: **Regular** Special Proposed Approved

I. Call To Order

The meeting was called to order at 6:02 p.m.

II. Roll Call

Board Member Attendance:

Jim Hall, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr Mable Jones, Vice-President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brewster Moore, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Verlie Ruffin, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Richard Beal, Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Jeremy Vidito, Forrest Collins, David Beaumont, Ralph Burrell, Larry Givens and Chuck Jackson, Linda Paramore, Roger Williams, Peter Webster were also in attendance.

III. Motion to amend minutes –

Motion: Verlie Ruffin
Support: Brewster Moore
Ayes: 5 Nays: 0

IV. Approval of Minutes

Motion: Mable Jones
Support: Verlie Ruffin
Ayes: 5 Nays: 0

V. Approval of Agenda

Motion: Verlie Ruffin
Support: Brewster Moore
Ayes: 5 Nays: 0

VI. Administrator Report(s)

School Board President

- A brief note was made about success of SDA Holiday Party and Christmas program and the resignation of Forrest Collins.

School Directors Report

- School Update
 - o SDA donated over 90 coats, hats and gloves to needy students before the holidays
- Attendance Intervention plan
 - o Students w/excessive tardies have mandatory parent conferences Jan week 2 and week 3
 - o School based incentives for classes with high attendance
 - o Consistent HW policy requested from Bd Member Richard Beal and Dr Mable Jones
- Staffing update
 - o DFO role will not be replaced, actively recruit two APs for 2013-14
 - o Emily Torres hired as Academic Interventionist
 - o Tanganika Hopkins-O'Bey promoted to Exec Asst
 - o Dr Gibbs brought on to lead School Improvement Process and Consolidated grants
 - o Roger Williams brought on to Manager HR
- Dashboard
 - o Attendance average is above DPS and below our 95% internal goal
 - o Suspensions spiked Dec wk 2 and 3
- Enrollment – reputation of the school is important. Share parent survey data for next year.
 - o Approx 10 students short of enrollment target
- Emergency Plan
 - o Security protocols instituted post tragedy in Newtown, CT
 - Front door remains locked, background checks for all volunteers, emergency procedure practices, intercom setup,
- CMU Staffing Audit
 - o No penalties being levied on the school
 - o Roger Williams recommends we add drug screens to process
 - o Jim Hall recommends internal audit next September
 - o Currently meeting all transparency requirements
- CMU Facility Audit
 - o Brewster Moore recommends internal audit and report to board before CMU audit is held.

VII. Financial Report

- SDA loan repayment to SCES
- Budget to reflect accrual counting for all line items

Resolutions

- 2012-13 enrollment policy and 2013-14 Enrollment Policy
 - o Motion: Verlie Ruffin
 - o Support: Brewster Moore
 - o Ayes: 5 Nays: 0
- Authorizing Brewster Moore on behalf of the board to execute charter contract amendment as presented which amendment includes, but is not limited to, the (addition of the en-6th grade and changes to the curriculum and Job Description aspects of the charter contract.) –
 - o Motion: Dr Mable Jones
 - o Support: Brewster Moore
 - o Ayes: 5 Nays: 0

VIII. Unfinished business

- None

VIII. Public Comment

- Ms. Jackson, Lenay Jackson's mother, public comment about receiving attendance letter in December but never heard anything about attendance proceedings until it was December. All phone calls were about success of student.
- James Hall and board to speak with JV about Ms. Jackson's concerns about student's attendance not being addressed to her during parent events.
- David Beaumont – have counsel review meeting minutes to ensure enrollment policy resolutions are correct.
- David Beaumont – is there a need for additional job descriptions?

X. Adjournment

Motion: Dr Mable Jones
Support: Verlie Ruffin
Ayes: 5 Nays: 0

Meeting adjourned at 8:37 p.m.

MINUTES CERTIFICATION

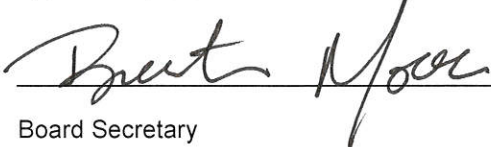


Board Secretary / Recording Secretary

1/9/2013

Date

Approved by the Board of Directors on February XX, 2013.



Board Secretary

2-13-13

Date